

Council Briefing Note

Date: **Monday 1 December 2014**

Time: **5.00 pm**

Place: **Council Chamber, Town Hall**

For any further information please contact:

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Officer**

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This briefing note forms part of the Council agenda papers and should be read alongside these.

The Council meeting is available via a webcast. This means that people may choose to watch all or part of the meeting over the internet rather than attend in person. The webcast will be available to view on the City Council's website after the meeting.

PART 1 - PUBLIC BUSINESS

1 APOLOGIES FOR ABSENCE

2 MINUTES

To be signed as a correct record by the Lord Mayor. The Constitution does not permit any “matters arising”

See pages 11 to 40 of the agenda

3 DECLARATIONS OF INTERESTS

Guidance on this is contained within the main agenda. Members’ attention is drawn to Section 23 of the Constitution.

If Members have queries about possible interests, would they please discuss them with the Monitoring Officer before the meeting commences.

4 APPOINTMENT TO COMMITTEES

Following two recent by-elections there is no change to the political balance of the Council. Linda Smith was elected to represent Blackbird Leys ward and Sian Taylor was elected to represent Northfield Brook.

Council is asked to make appointments from the Labour Group to the vacant seats as shown:

Standards Committee

Scrutiny Committee.

Licensing and Gambling Acts Committee.

Planning Review Committee –confirm appointment of Councillor David Henwood.

5 ANNOUNCEMENTS

Announcements may be made by the Lord Mayor, The Sheriff, The Leader of the Council, Chief Executive, Chief Finance Officer and Monitoring Officer

6 PUBLIC ADDRESSES AND QUESTIONS THAT RELATE TO MATTERS FOR DECISION AT THIS MEETING

NOTE: for items 6 and 13 combined, the Constitution sets a time limit of 45 minutes. If there is insufficient time to take all of the questions, the Constitution says that a written response will be given.

There are no questions or addresses.

CITY EXECUTIVE BOARD RECOMMENDATIONS

7 ASSET MANAGEMENT PLAN REFRESH 2014-15

See pages 41 to 68 of the agenda.

Council is recommended to adopt the Asset Management Plan Refresh 2014- 2015.

8 WESTGATE AND COMMUNITY INFRASTRUCTURE LEVY

See pages 69 to 78 of the agenda.

Council is recommended to apply Community Infrastructure Levy receipts to the value of £1,134,000 in two phases of £567,000 each (50% in Q1 2016/17 and 50% in Q1 2017/18) in order to fund public realm works that fall outside the site covered by the planning application for the Westgate redevelopment scheme.

OFFICER REPORTS

9 REVIEW OF POLLING DISTRICTS AND POLLING PLACES 2014

See pages 79 to 96 of the agenda.

Council is recommended to:

1. approve the Schedule of polling districts and polling places as in Appendix B, subject to recommendation 2;
2. ask the Returning Officer to investigate the alternative polling stations suggested and notify political groups if suitable alternatives can be found;
3. authorise the Returning Officer to make changes to polling stations in emergencies in order to ensure the effective conduct of any elections.

10 COUNCILLORS' ALLOWANCES - REPORT OF THE INDEPENDENT REMUNERATION PANEL

See pages 97 to 122 of the agenda.

There are 19 recommendations on the main agenda.

11 COUNCIL AND COMMITTEE PROGRAMME MAY 2015 TO MAY 2016

See pages 123 to 132 of the agenda.

An amended version of the calendar of meetings is attached. City Executive Board meetings have moved from Wednesdays to **THURSDAYS**.

Amended recommendation:

Council is recommended to:

1. approve the programme of Council and Committee meetings **attached to this briefing note** for the council year 2015/16; and
2. delegate the setting of dates for the Standards Committee to the Head of Law and Governance, in consultation with the Chair.

12 CITY EXECUTIVE BOARD MINUTES

NOTE: This item has a time limit of 15 minutes.

Agenda pages 133 to 141- Minutes of the meeting held on 15 October 2014.

Agenda pages 143 to 146- Minutes of the meeting held on 19 November 2014.

13 QUESTIONS ON NOTICE FROM MEMBERS OF COUNCIL

7 - 18

Questions on notice under Council Procedure Rule 11.9(b).

23 questions submitted by the deadline and responses are attached to this Briefing Note.

Questioners can ask a supplementary question of the Board member. Questions and responses can take no longer than 3 minutes each.

PART 2 - PUBLIC INVOLVEMENT AND SCRUTINY

14 PUBLIC ADDRESSES AND QUESTIONS THAT DO NOT RELATE TO MATTERS FOR DECISION AT THIS COUNCIL MEETING

19 - 26

NOTE: For items 6 and 14 combined, the Constitution sets a time limit of 45 minutes. If there is insufficient time to take all of the addresses and questions, the Constitution says that a written response will be given.

Five minutes is allowed for each address, three minutes for each question and three minutes for each response.

The text of addresses and questions submitted by the deadline, and written responses where available, are attached.

Addresses

1. Richard Carpenter, Club Secretary, Oxford City Stars Ice Hockey Club (text attached)
2. Nigel Gibson representing Save Temple Cowley Pools - A successful social enterprise in East Oxford (text attached)
3. Jane Alexander - The Community Interest Company Bid Proposal offers BEST VALUE TO OXFORD PEOPLE! (text attached)

Questions

4. Question to the Leader of the Council (Councillor Bob Price) from Sistke Boeles
5. Question to the Leader of the Council (Councillor Bob Price) from James Rowland

Responses will be given at the meeting.

15 OUTSIDE ORGANISATION/COMMITTEE CHAIR REPORTS AND QUESTIONS

See pages 147 to 200 of the agenda

16 SCRUTINY COMMITTEE BRIEFING

See pages 201 to 220 of the agenda.

PART 3 - MOTIONS REPRESENTING THE CITY

17 MOTIONS ON NOTICE

27 - 32

The Constitution provides for a total time of 60 minutes for this agenda item. Members' speeches are subject to a maximum of 3 minutes.

All Motions submitted by the deadline and amendments received prior to the start of the meeting are attached to this Briefing Note.

18 MATTERS EXEMPT FROM PUBLICATION

